**COVID 19 Committee**

Introduction:

The Parish Council formed a committee to examine the issues surrounding returning to worship in the church and the possibility of continuing online worship as well. The committee comprised: The Vicar, Christopher, Helen Robertson, Harry Watson, Coralie Carew and Sally Petty.  Upon further consideration, it was felt that this was too many people, so we divided into 2 groups, one with the Vicar, Christopher and Harry to look at the AV issues and Helen, Sally and Coralie the other issues. Mary Lynton-Moll came on in her capacity as Booking Officer and Helen kindly withdrew to keep the numbers down.

Our branch of the Committee (Covcom) have now met twice and examined many of the issues and referred to practices being implemented in other parishes and information provided by the Diocese and DHHS and report as follows.

Covcom meeting notes.

Present: Mary, Coralie, Sally

Mary to be appointed as the parish Covid Officer.

The decision re the opening of the church is with the Vicar and Parish Council but once the following protocols are in place we could return as numbers allow 50 on 1 July. Hall bookings could return start of term 2, 13 July.

* Signs to be fixed on front doors concerning health, social distancing, sanitizing.
* Mist sanitizer to be acquired.

Church services:

* Greeters to be on duty to ensure health issues are mentioned and to explain the process
* Recording of temperatures was not necessary.
* Produce a parish directory print out for each service and one person to tick of attendees with space to add others. These records will need to be retained.

Nb we have investigated an app to carry out this function but consider the above process to be the quickest method.

* Move the altar to the west wall (Macham Skipper cross wall) to permit adequate seating.
* Place chairs at appropriate distance and store rest at rear of church. (Couples excepted.) or Place colours on alternate chairs and use one colour for one service and vice versa. Chairs must not be placed on or over the yellow strip near the rear door.
* Vicar (and Curate?) administer from centre position in front of altar with mark on carpet indicating passage to and from.
* We should consider replacing the common cup
* No touching during peace. Suggest people remain in seats.
* To ensure no crowding during lighting of tapers, move to a more open position.
* Remove hymns in the short term
* Clean and sanitize church and toilets after last service. (refer below)
* Wiping of microphone if Vicar sings or if it is used by others.
* Baptisms to be held apart from Sunday services until allowed numbers are increased.
* Funerals to obey number restrictions. Cleaning afterwards.
* Clergy robes not to be shared.
* Collection plate to be left at door. Gloves for counters
* No food or drink provided.
* Suggest small talkfest at end of service, congregation to remain in their seats.

Hall Users:

* Labyrinth and Hall Users to be provided with a form to record attendees.
* Hall users to be advised to sanitize, respect social distancing and to record participants. Records to be retained by hirers.
* Regular hall users to be responsible for clean. Extra sanitizing and cloth’s to be provided.
* Hall regulars will be provided with a list of exactly what cleaning is required and needs to be completed after each class.
* Max 40 people in hall.
* Some groups not ready to return:

Choir-Sept

Eltham Weight Loss-Group Sept

* Group Bookings ready to start Term 2.

Tai Chi

Yoga (new)

Parish Groups:

* Ok for face to face meeting whenever they are comfortable.
* Groups must make bookings with Mary.
* No food or drink.
* Responsible for wiping door handles and hard surfaces used.

Cleaning:

Medical advice has determined that if we sanitize the chairs after services, any contagion will dissipate after 6 hours. However, all surfaces, including arms of chairs to be cleaned after use and cloth discarded. AV to be wiped down. Disposable gloves and cloths needed.

Cleaners:

Normans to do regular cleaning. They must be advised to disinfect surfaces on a regular basis. Discussion needed as to who is responsible to Sunday cleaning as mentioned. Emma Vertigan available. How is she to be paid?

What if a case is diagnosed?

Proceed as directed by authorities. Provide data of attendees and engage a commercial company to deep clean.

Recommendation: That a decision be made by Parish Council particularly concerning Hall Bookings.