**St Margaret’s Anglican Church**

**Communications Committee Minutes**

**13 August 2019**

**Present:** Sandra Brown-Holt (Chair), Diana Warrell, Sally Petty (Minutes), Jenny Round, Mary Lynton-Moll

**Apologies:** Kathleen Toal

Minutes of previous meeting approved.

**Feedback from Parish Council-** none

**Notice Boards:**

* Usually only 4 Real Estate boards per year for church functions. More boards will use up the good will of the agents
* Notices should only be up 3 weeks before event.
* Acquire a “This Week” sign.

**Future Events:**

* Season of Creation, there is room on notice board. ***Action: SBH to ask where this notice is.***
* Blessing of the Animals. ***Action: DW is creating notice and brochure.***
* St Margaret’s Day. ***Action: Date? Hall needs booking.***
* Christmas

**Your Child advertisements:**

* **Sept. Blessing of animals**

**Website:**

MLM waiting for updated information for Keren, Robert, Diana, Annette. ***Action: urgent***

**Pew Sheet:**

In current form the pew sheet is bit big. Jen has provided draft of smaller weekly and separate sheet for further information. ***Action: Keren to review.***

**Copyright:**

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**Future meeting dates:**

**10 September, 8 October, 12 November, 10 December.**