**Parish Council Minutes**

**29th April 2019**

| **Item** | **Task** | **Discussion** | **Action** | **Who’s responsible/**  **timeframe** |
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| 1. | Open with prayer.  **Prayer 2019**  **Lord, teach us to pray.**  **Teach us to listen to your voice**  **and to hear your word.**  **Teach us to offer our hearts to you in love**  **and to know your love.**  **Teach us to forgive**  **and be forgiven.**  **Teach us to give our lives in your service**  **and to do your will.**  **Teach us to pray,**  **and pray in us, Lord Jesus. Amen.** |  |  |  |
| 2. | Attendance | Vicar, DT, HW, SB-H, MS, JH, KT |  |  |
| 3. | Apologies | BC |  |  |
| 4. | Role allocations (time keeper, minutes, reporting) | Time: JH  Minutes: MS  Reporting: 8am – Kathleen/ 10am-David |  |  |
| 5. | **Growing in faith**   1. Listen to *Jesu, the very thought of thee* (text below) 2. Reflect:    * “the love of Jesus what it is, none but his loved ones know.” As one of Jesus’ loved ones, what has been your experience of his love for you?    * What does the song suggest about Jesus’ importance to the life of faith?    * Our Vision statement is “Making the love of Christ known to all.” What does that mean to you?    * How do we communicate the love of Christ? | We listened to the musical recording of this poem and discussed the questions listed regarding how we experience the presence of Jesus in our lives.  We reflected on how everyone’s relationship with Jesus is different. We also spoke about the different ways as a church that we can ‘make the love of Christ known to all’ through word, thought and actions. |  |  |
| 6. | **Vision Plan**   * Review of feedback * Review Vision Plan * Going forward – plan communication, plan for monthly review of activities | Feedback was given from a number of sources within the parish. The wording of the Mission Statement was finalised. Some discussion occurred about the need to have a greater focus on Pastoral Care actions within the parish. The wording was changed to reflect this in the Vision Plan.  In relation to the feedback, we reworked some of the plan. | Keren will re-work the plan based on the discussion.  It will be sent out to PC and aim is to have the plan approved at the next meeting.  PC to look at the bible passages this plan was based on (Romans 15:13 and Ephesians 3:18) | Keren  PC (all) |
| 7. | **Pathways**   * Next steps | We have signed on to Pathways.  Meeting will be held with Ken Morgan, Chris Lancaster (Altona/Laverton) and Daniel Gebert (St Aidans Parkdale) next Tuesday. |  |  |
| 7. | **Child Safe Church**   * update | No meeting was held. Geoff Sandy has agreed to join the sub-committee and a meeting time is currently being arranged.  Decision was made to proceed by focusing most of the Child Safe work at PC level and only sharing important details with parishioners as needed. This will hopefully alleviate people feeling overwhelmed. |  |  |
| 8. | Previous minutes   * 25th March 2019 | No minutes available. David will send them to Keren and they will be passed next PC meeting. | To send minutes. | David |
| 9. | Business arising |  |  |  |
| 10. | Action List | All action items to go on the Google document:  <https://docs.google.com/spreadsheets/d/18Z8sB5ChYAWy3sSLK85SX5ObVJR3Wtk-cdGWMvZF8jk/edit#gid=0>  The assumption will be that whoever has taken responsibility for an action does that action.  Harry will send an email with the latest Action List to all. | To send Action List to all. | Harry |
| 11. | Correspondence:   * Feedback box * Event planning forms * Letter re. music program | No feedback in Feedback Box.  Event Planning – World Labyrinth Day on 4/5. Kathleen outlined this event.  Motion to approve this event  Moved: Harry  Seconded: John  Carried  Music Program – Melb Anglican Fund will meet on 31/5 and will consider our request to fund then. | Keren will have a conversation with the Wardens at next meeting to begin planning this more carefully. | Keren & Wardens |
| 12. | **Financial report** | Discussion re net loss of $15,492 (due mainly to money spent on the children’s playground and planned giving being lower than expected). A process is in place to increase planned giving this coming year.  Operational reports are available and can be circulated to small groups to manage their budgets.  Motion to move that reports be accepted.  Moved: John  Seconded: Kathleen  Carried  Motion to propose that Finance Committee presents audited accounts to the next PC meeting on 27.5.19  Moved: David  Seconded: John  Carried |  |  |
| 13. | **Other subcommittee reports**   * Pathways to Reconciliation document * Property Team: rent proposal for childcare centre at Research. * Communications sub-committee * Do Justice: Tommy | Pathways to Reconciliation document  Do Justice committee still to meet to review the changes proposed to this document.  Property Team – rent proposal  Review of rent for Childcare Centre. Market review has increased every year. The most recent review will lock the value in for next 5 years. The Property Committee recommended an amount based on our valuation, however after discussion with another valuer it was suggested that this amount should be higher.  Motion to propose that Sally negotiate an amount of $200,000 however we will accept $195,000 if needed.  Moved: David  Seconded: Kathleen  Carried  Communications Sub-Committee  Suggestion to have the Parish calender up on board in foyer for viewing.  Communications is struggling to keep up with the Events Planning Form.  Communications has recommended that the rate for children’s parties be increased to $250  Moved: Kathleen  Seconded: Sandra  Carried  Motion that PC approve Boite to have a real estate board to advertise their events as long as it doesn’t clash with St Margarets events.  Moved: Kathleen  Seconded: Sandra  Carried  Do Justice – Tommy  There has been some discussion regarding management of Tommy. We need to be aware of safety issues (both of Tommy and other people) and communication issues and how we have a care plan for him at St Margarets. There is a need to document a plan for Tommy including the roster for his carers.  Parish Council would support Do Justice to continue to work on this. |  |  |
| 14. | **Other Matters**   * What needs to go in Parish Matters: INCLUDE DATES for submission * Thank yous for Parish Matters * NBC document to be tabled * Potential sign (Liz P) | What needs to go in Parish Matters   * Easter services * Baptism of two children * Dorothy Lee * Palm Sunday march * Keren on leave 11-24 May * Easter banners * Labyrinth walk * Bishops visit (advertising) * Thank yous – Jo Norman, Easter list   Community Connector Initiative – NBC doc  Keren spoke to the need to have a documented plan for the coordination of the Greensborough Community Connector chaplain that St Margs supports. Keren tabled the Community Connector initiative newsletter and the NBC Vision and Mission statement.  Potential sign (Liz P)  In the wake of the Christchurch shootings Liz P shared an image of a sign that was put out the front of a church. There was some discussion about the possibility of having some motivational type signs at St Margarets.  Letter from the archbishop  Letter re. election of Synod representatives. Nominees will be asked for at all the services. If more than 2 nominations received there will need to be an election. PC approval of nominees will be needed once finalised.  Announcement of election results will be on June 9th – Pentecost service. | Communications to consider this  Keren to call for nominations |  |
| 15. | **Parish Council dates for the rest of the year** | PC dates: 27/5, 24/6, 22/7, 26/8, 23/9, 28/10, 25/11.  Leadership devt day: 24th August  AGM date: Sunday 10/11 |  |  |
| 16. | **Sending forth:** Close with prayer and the grace. | Meeting closed at 10pm. |  |  |